

INDIAN RED CROSS SOCIETY

TAMIL NADU BRANCH

MAIN TENDER DOCUMENT

(General Conditions Applicable for All Equipment)

Tender Reference No: IRCSTNB/BB/2026-27/01

TENDER SCHEDULE

Particulars	Details
Tender Reference No	IRCSTNB/BB/2026-27/01
Name of Work	Supply, Installation, Testing and Commissioning of Blood Bank Equipment
Tender Type	Open Tender – Two Cover System
Tender Issue Date	12 May 2026
Bid Opening Date	30 May 2026
Bid Closing Date	30 May 2026
Submission Mode	Sealed Bid
Submission Location	Bid Box at IRCS Office, Egmore, Chennai
Delivery Location	Indian Red Cross Society, Tamil Nadu Branch, No. 32/50, Red Cross Road, Egmore, Chennai – 600 008
Bid Validity	Upto 30 th May 2026 (20 Days)

INDIAN RED CROSS SOCIETY

TAMIL NADU BRANCH

Contact Person	Mr. Amarnath
Designation	Purchase Department
Contact Number	+91 8072715639
Email ID	purchase@ircstnb.org

NOTICE INVITING TENDER (NIT)

Indian Red Cross Society (IRCS), Tamil Nadu Branch, Egmore Chennai invites sealed bids under Two Cover System from eligible and qualified bidders for the supply, installation, testing and commissioning of equipment for its Blood Centre located at Egmore, Chennai.

Separate technical specification documents shall be issued equipment-wise and shall form part of this tender document.

Interested bidders shall submit their bids in sealed covers addressed to:

The General Secretary,
Indian Red Cross Society,
Tamil Nadu Branch,
No. 32/50, Red Cross Road,
Egmore, Chennai – 600 008.

The tender shall be submitted under **Two Cover System** consisting of:

1. Technical Bid

2. Financial Bid

Both covers shall be sealed separately and placed inside one master sealed cover superscribed with the Tender Reference Number.

Late bids, incomplete bids, unsealed bids, or improperly labelled bids are liable for rejection.

TABLE OF CONTENTS

INDIAN RED CROSS SOCIETY

TAMIL NADU BRANCH

1. Scope of Work
2. Eligibility Criteria
3. Additional Conditions for High Value Equipment
4. Pre-Bid Clarification
5. Bid Submission Methodology
6. Evaluation Methodology
7. Delivery & Installation Terms
8. Payment Terms
9. Penalty Clause
10. General Terms & Conditions
11. Special Blood Bank Compliance Requirements
12. Documents Required

1. SCOPE OF WORK

The scope of work includes supply, installation, testing, commissioning, demonstration, and training wherever applicable for equipment required for the Blood Centre of Indian Red Cross Society, Tamil Nadu Branch.

The bidder may quote for one item, multiple items, or all items mentioned in the respective technical specification documents.

The bidder shall ensure:

- Supply of equipment as per specifications.
- Safe transportation and delivery.
- Installation and commissioning.
- Demonstration and operational training wherever applicable.
- Warranty support as applicable.
- Service support within stipulated timelines.

INDIAN RED CROSS SOCIETY

TAMIL NADU BRANCH

- Submission of technical brochures and manuals.
- Provision of all accessories and consumables required for successful installation and commissioning.

The bidder shall provide all accessories, mounting hardware, electrical connections, stabilizers (wherever applicable), consumables and other items necessary for successful installation and commissioning.

Rates quoted shall be inclusive of packing, forwarding, freight, installation, commissioning and all incidental charges unless otherwise specified.

Delivery Address:

Indian Red Cross Society,
Tamil Nadu Branch,
No. 32/50, Red Cross Road,
Egmore, Chennai – 600 008.
Phn :

2. ELIGIBILITY CRITERIA

The bidder shall fulfil the following eligibility criteria:

1. Bidder shall possess valid GST Registration Certificate.
2. Bidder shall possess valid PAN.
3. Firm Registration Certificate shall be submitted.
4. Bidder shall have experience in supply of medical equipment / blood bank equipment / related products.
5. Bidder shall have supplied equipment to Government Hospitals / Private Hospitals / Blood Banks wherever applicable.
6. Bidder shall submit Purchase Orders and Work Completion Certificates wherever applicable.
7. Bidder shall submit documents indicating financial stability.

INDIA RED CROSS SOCIETY

TAMIL NADU BRANCH

8. OEM Authorization Letter shall be submitted wherever applicable and as specified in individual equipment requirements.
9. Bidder shall submit signed Non-Blacklisting Declaration.
10. Bidder shall have local service support presence in Chennai.
11. GST Certificate shall be attached.
12. Technical brochures/catalogues shall be attached.

3. ADDITIONAL CONDITIONS FOR HIGH VALUE / SPECIALIZED EQUIPMENT

The following conditions shall apply for high value and specialized equipment wherever applicable, particularly for equipment having estimated procurement value above ₹1,00,000.

1. OEM Authorization Letter shall be mandatory wherever applicable.
2. Equipment supplied shall be genuine OEM products.
3. Minimum 5 years comprehensive warranty shall be provided unless otherwise specified in the individual technical specification document.
4. The bidder shall clearly specify in detail the complete scope of warranty coverage for the offered equipment for the entire warranty period of 5 years. The bidder shall explicitly mention the items/services covered under warranty including spare parts, labour, onsite service visits, preventive maintenance visits, calibration support wherever applicable, replacement of defective components without additional cost, and any other services covered under warranty.
5. The bidder shall also clearly specify any exclusions, consumables, accessories, spare parts, services or components that may attract additional cost during the warranty period, if any.
6. Bidder shall provide minimum two preventive maintenance visits per year during warranty period wherever applicable.
7. Bidder shall provide installation, testing, calibration, commissioning and operational demonstration wherever applicable.

INDIAN RED CROSS SOCIETY

TAMIL NADU BRANCH

8. Bidder shall have authorized service support presence in Chennai or nearby capable of attending complaints within 24 hours.
 9. Equipment shall comply with applicable BIS/IEC/ISO electrical safety standards and other statutory medical equipment regulations wherever applicable.
 10. CDSCO / CE / FDA / ISO certifications shall be submitted wherever applicable.
 11. Calibration certificates shall be provided wherever applicable.
-

4. PRE-BID CLARIFICATION

Bidders may seek clarification regarding the tender document by submitting queries in writing/email before the prescribed clarification date.

Clarifications, amendments or corrigendum issued by Indian Red Cross Society, Tamil Nadu Branch shall form part of the tender document.

5. BID SUBMISSION METHODOLOGY

The tender shall be submitted under Two Cover System.

Cover – 1 : Technical Bid

The Technical Bid shall contain:

- Signed Tender Document
- GST Certificate
- PAN Copy
- Firm Registration Certificate
- Experience Certificates
- Minimum 3 Purchase Orders related to medical equipment / blood bank equipment supplied during the period from 2023 till date.
- Minimum 3 Work Completion Certificates / Installation Certificates from 2023 till date.

INDIA RED CROSS SOCIETY

TAMIL NADU BRANCH

- Technical Brochures
- OEM Authorization Letter (where applicable)
- Non-Blacklisting Declaration
- Equipment-wise Technical Compliance Sheet
- Equipment-wise Warranty Details / Warranty Undertaking
- Financial Stability Documents
- Authorization Letter of Signatory

Cover – 2 : Financial Bid

The Financial Bid shall contain:

- Item-wise quotation
- GST shown separately
- Total amount clearly mentioned

Both covers shall be sealed separately and enclosed in one master cover.

The outer cover shall contain:

- Tender Reference Number
 - Tender Name
 - Name and Address of Bidder
 - Contact Number & Mail ID
 - "DO NOT OPEN BEFORE BID OPENING"
-

6. EVALUATION METHODOLOGY

1. Technical Bids shall be opened first.

INDIA RED CROSS SOCIETY

TAMIL NADU BRANCH

2. Technical evaluation shall be carried out based on eligibility criteria and technical compliance.
 3. Only technically qualified bidders shall be eligible for opening of Financial Bid.
 4. Financial evaluation shall generally be carried out on L1 basis (Lowest Quoted Bidder).
 5. Demonstration/evaluation may be conducted wherever required.
 6. IRCS reserves the right to evaluate technical suitability, service capability, product compliance and after-sales support in addition to price.
 7. The decision of the Administrative Committee shall be final and binding on all bidders.
-

7. DELIVERY & INSTALLATION TERMS

1. Delivery shall be completed within 14 to 30 days from the date of Purchase Order unless otherwise specified.
2. Installation and commissioning shall be completed within 7 to 14 days from the date of delivery.
3. Bidder shall provide necessary demonstration and operational training wherever applicable.
4. Service response time shall be within 24 hours.
5. Any defective equipment shall be replaced within reasonable time without additional cost.
6. Bidder shall provide necessary stabilizers for applicable electrical/electronic equipment including Air Conditioners wherever required.
7. All installation materials and accessories required for commissioning shall be included in the quoted rates.

8. PAYMENT TERMS

1. No advance payment shall be made.

INDIAN RED CROSS SOCIETY

TAMIL NADU BRANCH

2. 90% payment shall be released after successful delivery, installation, commissioning and acceptance.
 3. Remaining 10% payment shall be released after satisfactory performance verification and inspection approval.
-

9. PENALTY CLAUSE / LIQUIDATED DAMAGES

1. Delay beyond agreed delivery/installation timeline may attract penalty at the rate of 0.5% per week of delay subject to maximum 10% of the order value.
 2. Penalty amount may be deducted from pending payments.
 3. In case of failure to replace defective equipment within stipulated period, purchaser reserves the right to procure from alternate sources at the risk and cost of the supplier.
-

10. GENERAL TERMS & CONDITIONS

1. Indian Red Cross Society reserves the right to accept or reject any or all bids without assigning any reason.
2. Quantities mentioned are approximate and may vary.
3. Bid shall remain valid for 90 days from the date of bid opening.
4. The bidder shall sign and seal all pages of the tender document.
5. Any overwriting/corrections shall be authenticated by authorized signatory.
6. Subletting or subcontracting of work without approval is not permitted.
7. Force majeure conditions shall apply.
8. The decision of the Administrative Committee shall be final.
9. All disputes shall be subject to Chennai jurisdiction.

11. SPECIAL BLOOD BANK COMPLIANCE REQUIREMENTS

INDIA RED CROSS SOCIETY

TAMIL NADU BRANCH

The equipment supplied shall comply with applicable standards and regulations including:

- Drugs & Cosmetics Act
- NACO Guidelines
- CDSCO Approvals wherever applicable
- ISO Certification wherever applicable
- CE/FDA Certification wherever applicable
- Biomedical Waste Management Norms
- Calibration Certificate wherever applicable
- NABH/NABL compatible standards wherever applicable

Warranty requirements, OEM authorization requirements, certifications and technical specifications shall be considered equipment-wise as mentioned under individual equipment specification documents.

12. DOCUMENTS REQUIRED

The bidder shall submit the following documents wherever applicable for the equipment/items quoted:

1. Signed Tender Document
2. GST Registration Certificate
3. PAN Copy
4. Firm Registration Certificate
5. Technical Brochure/Catalogue
6. Experience Certificates
7. Purchase Orders
8. Work Completion Certificates
9. OEM Authorization Letter (where applicable)

INDIA RED CROSS SOCIETY

TAMIL NADU BRANCH

10. Equipment-wise Technical Compliance Sheet shall be submitted for each quoted equipment.
11. Non-Blacklisting Declaration
12. Equipment-wise Warranty Coverage Details / Warranty Undertaking shall be submitted clearly mentioning inclusions, exclusions and additional cost items if any.
13. Financial Stability Documents
14. Authorization Letter of Signatory
15. The bidder shall submit Equipment-wise Technical Compliance Sheet, Warranty Coverage Declaration and Certification Details in the prescribed formats attached separately as EQP-Annexure-A, EQP-Annexure-B and EQP-Annexure-C for each equipment/item quoted.

Additional documents may be required equipment-wise as specified in respective technical specification documents.

END OF MAIN TENDER DOCUMENT

All pages shall be signed and sealed by the authorized signatory of the bidder.